

# **Aylestone Community Meeting**

**DATE:** Thursday, 25 February 2016  
**TIME:** 7:00 pm  
**PLACE:** St Edward the Confessor Catholic  
Church, 633 Aylestone Road,  
Aylestone, Leicester, LE2 8TF

## **Ward Councillors**

Councillor Adam Clarke  
Councillor Nigel Porter

**YOUR community. YOUR voice.**

## Conduct Guidance

The behaviour of people at ward community meetings is important to the success of the meeting. Everyone attending today's meeting is kindly asked to comply with the following arrangements:

- Respect the views of others
- Keep to the Agenda
- One person speaks at a time
- Keep disruption to the minimum (mobile phones on silent) and no side discussions

If anyone does not comply with the guidance, they may be warned that they may be asked to leave the meeting.

## Making Meetings Accessible to All

**Access** – Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Support Officer on the number given below. If you feel you may not be able to hear what's being discussed at a meeting please contact the Democratic Support Officer on the number below.

### **Braille / Audio tape / Translation**

If you require this please contact the Democratic Support Officer (production times will depend upon equipment/facility availability).

**Social Media** - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. If you wish to film proceedings at a meeting please let us know as far in advance as you can so that it can be considered by the Chair of the meeting who has the responsibility to ensure that the key principles set out below are adhered to at the meeting.

Key Principles. In recording or reporting on proceedings you are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted ;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed

**1. WELCOME, INTRODUCTIONS AND DECLARATIONS OF INTEREST**

Councillors will elect a Chair for the meeting.

The Chair will introduce those present and make any necessary announcements.

The Chair and any other Councillors who are present will make any declarations as required by the Councillors' Code of Conduct.

**2. APOLOGIES FOR ABSENCE**

**3. ACTION LOG OF LAST MEETING**

**Appendix A**

The Action Log for the last meeting, held on 28 September 2015, is attached and Members are asked to confirm it as an accurate record.

**4. PRESENTATION BY ARRIVA**

Representatives of Arriva bus company will be at the meeting

**5. UNIVERSAL CREDIT**

Council officers will be at the meeting to discuss the Universal Credit benefit.

**6. POLICE ISSUES UPDATE**

Leicestershire Police will be at the meeting to provide an update on police issues in the Ward.

**7. CITY WARDEN**

The City Warden will give an update on issues in the Ward.

**8. WARD COMMUNITY BUDGET**

**Councillors are reminded that under the Council's Code of Conduct they should declare any interest they may have in budget applications.**

An update will be given on the Ward Community Budget.

**9. ANY OTHER BUSINESS**

## **Help us to make improvements!**

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting. Thank you.

## **For further information, please contact**

Anita Clarke, Community Engagement Officer (tel: 07811 973125) (email: [anita.clarke@leicester.gov.uk](mailto:anita.clarke@leicester.gov.uk))

Or

Elaine Baker, Democratic Support Officer (tel: 0116 454 6355) (e-mail: [elaine.baker@leicester.gov.uk](mailto:elaine.baker@leicester.gov.uk))

[www.leicester.gov.uk/communitymeetings](http://www.leicester.gov.uk/communitymeetings)

*Contact address: Leicester City Council, City Hall, 115 Charles Street, Leicester, LE1 1FZ*